



**TENDER NO: RVHR/ 006/2024**

**PREQUALIFICATION/REGISTRATION  
FOR SUPPLY OF GOODS AND SERVICES**

**CATEGORY NO: -----**

**Tender Notice**

**TENDER NO. RVHR/006/2024**

**REGISTRATION OF SUPPLIERS FOR GOODS AND PROVISION OF  
SERVICE FOR THE FINANCIAL YEAR 2024**

**Rift Valley Hills Resort ltd invites applications for pre-qualification for  
interested eligible bidders for the supply of the listed goods and provision of  
services for the period ending December 2024**

**TENDER  
FORM**

**SUPPLY OF GOODS AND PROVISION OF SERVICES**

<b>Category no.</b>	<b>Item description</b>
<b>1.</b>	<b>Supply of meat and meat products</b>
<b>2.</b>	<b>Supply of dry foodstuff and dry goods</b>
<b>3.</b>	<b>Supply of milk and dairy products</b>
<b>4.</b>	<b>Supply of fruits, vegetables and Flowers</b>
<b>5.</b>	<b>Provision of services</b>
<b>6.</b>	<b>Supply of stationeries</b>
<b>7.</b>	<b>Supply of beverage</b>
<b>8.</b>	<b>Supply of electric and electronic materials</b>
<b>9.</b>	<b>Supply of chemicals</b>
<b>10.</b>	<b>Supply of linen and staff uniforms</b>
<b>11.</b>	<b>Supply of sports equipment</b>
<b>12.</b>	<b>Supply of hardware and building materials</b>
<b>13.</b>	<b>Supply of Agro-vet and animal feeds</b>
<b>14.</b>	<b>Supply of Fuel and Gas</b>
<b>15.</b>	<b>Supply of Utensils, stainless steel products, assorted glassware and crockeries</b>

**NOTE:**

*Rift Valley Hills Resort reserves the right to visit without notice the premises of business of all participants*

Tender documents shall be obtained from our website [www.riftvalleyhillsresort.com](http://www.riftvalleyhillsresort.com) or obtained from the procurement office within office working hours and upon payment of a non-refundable fee of Kshs.2,000 for fruits and vegetables kshs 3000 for beverages.

kshs 5000 for Provision of services, hardware materials, wines and spirits and be returned before 31/12/2023

.Opening of the tenders will be done from 12.00 in the boardroom.

Complete tender documents in plain sealed envelopes clearly marked,  
**PRE-QUALIFICATION/REGISTRATION TENDER FOR SUPPLY OF  
GOODS ITEM AND PROVISION OF SERVICES  
DESCRIPTION.....**

.....**CATEGORY NO.** .....

be addressed and posted to;

**THE GENERAL MANAGER  
Rift Valley Hills Resort  
P.O. Box 642-30400  
Kabarnet**

.....

**Official Receipt  
No..... Date**

.....

**REGISTRATION OF SUPPLIERS APPLICATION FORM**

I/We .....

(Name of company/firm)

Apply for registration as supplier of

.....

.....

Postal address.....

Land line .....

T/No: Cell .....

E-mail .....

Town

..... Street

..... Building

..... Full names

of applicant.....

**IMPORTANT:**

*Attach copies of any form of accreditation or certification from Professional or licensing authorities' e.g. (Kenya Bureau of standards, City council, HACCP training consultants, Consumer insight organizations)*


**TENDER  
FORM**


**TERMS**


**Credit period, indicate No of days (not less than 30days)**

.....

**REFEREES:**

1. **Name of the Company.....**  
**Address.....**  
**. Contact person.....**  
**Signature and date.....** 

**Company stamp**  
2. **Name of the Company.....**   
**Address.....**  
**Contact person.....**  
**Signature and date.....**

**Company stamp**   
3. **Name of the Company.....**  
**Address.....**  
**Contact person.....**  
**Signature and date.....**

**Company stamp**

**DECLARATION/SWORN STATEMENT.**

**I/We have completed this form(s) accurately at the time of reply and it  
Is agreed that all responses can be substantiated if requested to do so. Any  
inaccuracy in the information filled here in will be used as grounds for  
removal or termination of the qualification process**

**Signed.....**

**Position in Company.....**

**Date.....**

**PRICES.**

**Fill in proposed prices or attach a price list.**

ITEM NAME	PRICE (KSHS)

**CONFIDENTIAL BUSINESS QUESTIONNAIRE**

**You are advised to give the particulars indicated in either section  
whichever applies to your type of business.**

You are further advised that it is a serious offence to give false information on this form

**Part 1- General**

Business name .....

Location of business premises.....

Plot No.....street/road.....

Postal Address.....Tel.....

Nature of business.....

Current trade license No.....expiry date.....

Name of banker.....branch.....

Maximum value of business you can handle at any one time.....

**Part 2(a) sole proprietor**

Name in full.....age.....

Nationality.....country of origin.....

\* Citizenship details.....

**Part 2(b) partnership**

Give details of partnership as follows;

Name	Nationality	Citizenship details	Shares
.....	.....	.....	.....

.....

**Part2(c)-registered company**

**Private or  
Public..... State**  
**nominal and issued capital of the company**

**Nominal Kshs.....**  
**Issued.....**

**Details of three Directors**

<b>Name</b>	<b>Nationality</b>	<b>Citizenship details</b>	<b>Shares</b>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Dear Supplier,

**RE:REGISTRATION OF SUPPLIERS FOR GOODS AND PROVISION OF SERVICES FOR FINANCIAL YEAR 2024**

Rift Valley Hills Resort invites all applicants for the pre-qualification tender from interested bidders for the supply of listed goods and provision of services

**SUPPLY OF GOODS AND PROVISION OF SERVICES**

CATEGORY	ITEM DESCRIPTION	APPLICATION FEE	REMARKS
1.	Supply of meat and meat products	2000	open
2.	Supply of dry foodstuff and dry goods	3000	open
3.	Supply of milk and dairy products	2000	open
4.	Supply of fruits, vegetables and Flowers	2000	open
5.	Provision of services	3000	open
6.	Supply of stationeries	2000	open
7.	Supply of beverage	3000	open
8.	Supply of electric and electronic materials	2000	open
9.	Supply of chemicals	3000	open
10.	Supply of linen and staff uniforms	3000	open
11.	Supply of sports equipment	2000	open
12.	Supply of hardware and building materials	5000	open
13.	Supply of Agro-vet and animal feeds	2000	open
14.	Supply of Fuel and Gas	5000	open
15.	Supply of Utensils, stainless steel products, assorted glassware and crockeries	4000	open





**RIFT VALLEY HILLS**  
**RESORT**

...Home away from home

Tender documents shall be obtained at our website [www.riftvalleyhillsresort.com](http://www.riftvalleyhillsresort.com) or from our procurement office upon payment of non-refundable fee of the amount indicated above as per the category and be returned on or before 31<sup>st</sup> December 2023. Opening of tenders will be done on 7<sup>th</sup> January 2024.

Payment should be made through the PAY BILL N0 522087 ACCOUNT NO: YOUR NAME

Complete tender documents in plain sealed envelope clearly marked.

Regards



Unit Manager

Oliver Okuku

CENTRAL RESERVATIONS OFFICE  
7th Floor, Prudential House  
Wabera Street Nairobi-Kenya  
TEL: +254 020 224 9055 | +254 724 623 933  
EMAIL: [reservations@riftvalleyhillsresort.com](mailto:reservations@riftvalleyhillsresort.com)

RIFT VALLEY HILLS RESORT  
P.O Box 642-30400 Kabarnet  
TEL: +254 791 298 722 | +254 710 445 627  
EMAIL: [info@riftvalleyhillsresort.com](mailto:info@riftvalleyhillsresort.com)

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[www.riftvalleyhillsresort.com](http://www.riftvalleyhillsresort.com)